



HARTLEPOOL BOROUGH COUNCIL

FENS PRIMARY SCHOOL

Mowbray Road, Hartlepool. TS25 2LY

Telephone 01429 870405 Fax. 01429 872843

E-Mail: admin@fensprimary.co.uk



HIGHER LEVEL TEACHING ASSISTANT

Fixed Term Maternity Cover 3rd Jan 2024 – 31st August 2024

Salary Range - Band 7, Point 8 - 11

£15,955.71 - £16,850.27 pro rata (Pay Award Pending)

195 Days (Term Time Only)

30 Hours per week

The school is seeking to appoint an enthusiastic and committed Higher Level Teaching Assistant. The successful candidate will be required to work across Early Years, KS1 and KS2.

The successful candidate will:

- Have HLTA status; (HLTA qualification or higher relevant qualification).
- Be able to carry out all duties as described in the school HLTA Job Profile;
- Have all the essential requirements as described in the school HLTA Person Specification.
- Join a school with a highly supportive, warm, friendly and respectful ethos, and the drive and ambition to ensure that all members of staff achieve their full potential.
- Have the privilege of engaging with hard-working, motivated children who are also well-mannered, polite and respectful.

Fens Primary School is committed to safer recruitment practice and promoting the welfare of children and expects staff and volunteers to share this commitment. Pre-employment checks will be undertaken before any appointment is confirmed. The successful applicant will be required to undertake an enhanced criminal records check via the Disclosure and Barring Service.

There is an opportunity to visit the school on the morning of Wednesday 22nd November 2023, please contact the school office to book a place.

An application pack is available from the school office, via email at admin@fensprimary.co.uk or electronic copies are available from the school website.

Closing Date: 8.30am Monday 27th November 2023
Short Listing: Monday 27th and Tuesday 28th November 2023
Interviews: Friday 1st December 2023