



HARTLEPOOL BOROUGH COUNCIL

FENS PRIMARY SCHOOL
Mowbray Road, Hartlepool. TS25 2LY
Telephone 01429 870405
E-Mail: admin@fensprimary.co.uk



HIGHER LEVEL TEACHING ASSISTANT

Fixed Term until 31st August 2026

Salary Range - Band 7, Point 8 - 11

£24,702 - £25,979 pro rata

195 Days (Term Time Only)

30 Hours per week

Required to start as soon as possible

The school is seeking to appoint an enthusiastic and committed Higher Level Teaching Assistant. The successful candidate will be required to work across Early Years, KS1 and KS2.

The successful candidate will:

- Have HLTA status; (HLTA qualification or higher relevant qualification).
- Be able to carry out all duties as described in the school HLTA Job Profile;
- Have all the essential requirements as described in the school HLTA Person Specification.
- Join a school with a highly supportive, warm, friendly and respectful ethos, and the drive and ambition to ensure that all members of staff achieve their full potential.
- Have the privilege of engaging with hard-working, motivated children who are also well-mannered, polite and respectful.

Fens Primary School is committed to safer recruitment practice and promoting the welfare of children and expects staff and volunteers to share this commitment. Pre-employment checks will be undertaken before any appointment is confirmed. The successful applicant will be required to undertake an enhanced criminal records check via the Disclosure and Barring Service.

An application pack is available from the school office or via email at admin@fensprimary.co.uk. Previous applicants need not apply. Visits to the school are welcomed on Friday 19th September 2025 at 9.30am, please contact the school office to confirm your attendance.

Closing Date: 12 noon Friday 26th September 2025
Short Listing: PM Friday 26th September 2025
Interviews: Friday 3rd October 2025